



To appoint substitute Members in accordance with Rule 26 of Part 4 of the Constitution and the Substitution Procedure Rules.

**4. Declarations of Interest**

Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.

**5. Minutes of the Previous Meeting**

**3 - 4**

To read, confirm and approve the minutes of the previous meeting in accordance with Rule 19 of Part 4 of the Constitution.

**6. Action List Arising from the Previous Meeting**

There was no Action List arising from the previous meeting.

**7. Petitions and Deputations**

To receive any Petitions and, or, Deputations in accordance with Rule(s) 11 and 12 of Part 4 of the Constitution and the Petitions Procedure Rules respectively.

**8. Licensing & Regulatory Update (Q2 2024/25)**

**5 - 19**

Presentation of the Senior Strategic Development Manager

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Our **website** at [oadby-wigston.gov.uk/meetings](https://oadby-wigston.gov.uk/meetings)



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# Agenda Item 5

**MINUTES OF THE MEETING OF THE LICENSING & REGULATORY COMMITTEE HELD AT CIVIC SUITE 2, BROCKS HILL COUNCIL OFFICES, WASHBROOK LANE, OADBY, LEICESTER, LE2 5JJ ON THURSDAY, 19 SEPTEMBER 2024 COMMENCING AT 6.35 PM**

## **PRESENT**

L M Broadley                      Chair



**Meeting ID: 2713**

## **COUNCILLORS**

R H Adams  
S S Athwal  
G A Boulter  
J K Ford  
F S Ghattoraya  
C J R Martin

## **OFFICERS IN ATTENDANCE**

D M Gill                              Head of Law & Democracy / Monitoring Officer  
M Jones  
K Robson                              Democratic & Electoral Services Officer  
A Seaton  
J Wells                                  Senior Strategic Development Manager

## **12. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor H E Darling.

## **13. APPOINTMENT OF SUBSTITUTES**

None.

## **14. DECLARATIONS OF INTEREST**

None.

## **15. MINUTES OF THE PREVIOUS MEETING**

By affirmation of the meeting, it was

### **UNANIMOUSLY RESOLVED THAT:**

**The minutes of the previous meeting held on 20 June 2024 be taken as read, confirmed and approved.**

## **16. ACTION LIST ARISING FROM THE PREVIOUS MEETING**

There was no Action List arising from the previous meeting.

## **17. PETITIONS AND DEPUTATIONS**

None.

**18. BLABY ROAD AIR QUALITY PILOT PROJECT**

The Committee gave consideration to the presentation (as set out at pages 7 - 18 of the agenda reports pack), delivered by the Regulatory Compliance Apprentice, Public Health Apprentice and Public Health Specialist, which asked it to note the Blaby Road Air Quality Pilot Project.

By general affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The content of the presentation be noted.**

**19. LICENSING & REGULATORY UPDATE (Q1 2024/25)**

The Committee gave consideration to the presentation (as set out at pages 19 - 32 of the agenda reports pack) delivered by the Senior Strategic Development Manager, which asked it to note the Licensing & Regulatory update for Q1 2024/25.

Councillor J K Ford entered at 6:45pm.

Councillor S S Athwal entered at 6:55pm.

By general affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The content of the presentation be noted.**

**THE MEETING CLOSED AT 7.35 pm**

# Licensing and Regulatory Committee

Jon Wells

19 September 2024

Oadby & Wigston | Our borough -  
the place to be

Agenda Item 8

# Environmental Health

# Air Quality



- As we have no air quality management areas in our Borough the government requires us to produce an Air Quality Strategy
- Consultation has commenced see link below
- [https://www.oadby-wigston.gov.uk/pages/consultations\\_and\\_surveys](https://www.oadby-wigston.gov.uk/pages/consultations_and_surveys)
- Timescale
  - Consultation with the public, members and key partner organisations – November 2024
  - Analysis of responses/results and follow up work – Dec 24/Jan 25
  - Preparation of report and strategy for consideration by the Licensing and Regulatory Committee – March 2025
- Parklands project
- CYCLOPS project, junction of A6 (start Sept 25)
  - Cycle Optimised Protected Signals (the first in Leicestershire)
- Launde primary school work
- Trial with secondary school possibility
  - (South Wigston High and Wigston Academy)
- Children and Young Peoples Group



# Environmental Health

- Food (Q2)
  - 19 inspections
  - FSA audit satisfactory
  - 6 new businesses triaged and 32 now require an inspection
  - General compliance at 91%
  - Very good 70% (rated 5)
  - 3 premises still poor standard
  - Slight backlog due to staff absence and other work demands
  - 22 food and health and safety complaints received – more detail to follow





# Environmental Health

## Complaints

### Examples

1. Report of illness after eating a takeaway.
2. A new food business.
3. Complaints about a food business.
4. Food Complaints



# Environmental Health

- Health and safety complaint



# Environmental health

- Welfare burials – no new cases. We have met with the Senior Coroner, Professor Mason to review our practices and understand the coroner's role
- Covid case pleaded guilty and awaiting sentence
- Developed the use of the noise app to help investigate noise complaints
- Apprentice role
- Abandoned vehicles – many cases reported to investigate, lifted 2 vehicles
- Work in default – agreed £50 per hour/part hour charge for officer time plus 40% on contractor costs
- Fly tipping cases
- Fly posting investigation and action



# Licensing



# Licensing

- Hairdresser and then close contact services review complete with 101 premise and personal registrations now issued.
- Pavement Licence rules now made permanent and fees and charges updated
- Drivers' handbook being prepared
- 20 spot checks on taxi drivers. 8 interviews have followed, and penalty points issued. 4 vehicles suspended due to MOT failures
- Animal welfare inspections and licensed premises ongoing

# Licensing

## Q1 licenses processed

New and renewal vehicles	102
New and renewal drivers	58
New and renewal operators	0
Street collections	1
Small society lottery	0
House to house	3
Other licences	8 (5 are animal welfare)
Licensing Act	21

# Private sector housing

# Energy grants projects

- Successfully delivering the SHDF – measures installed into 72 properties so far
- New grants announced by new government
  - Warm homes: Local grant – this will replace the previous LAD and HUG schemes. Proposed to last for 3-5 years
  - Warm homes: Social homes – this will replace the SHDF will mirror the existing and to run until 2028



# Selective Licensing Scheme

Number of rented properties	840
Applications received	888
Number of exemptions, empty homes undergoing renovation	14
Licenses pending	22
Licenses issued	765
Licenses withdrawn	101
Income	£644,924.01
Enforcement cases	5 penalties served (£3,000 each) currently with the legal team

# Other work

- Still working on retuning empty homes back into use.
- Service requests now at 100 and includes work to investigate tenant complaints, work relating to minimum energy efficiency standards and houses in multiple occupation

# Community Lottery



- Quarterly return submitted to the Gambling Commission
- Volunteer event 29 November
- Now raising approximately £12,168 per year for good causes in our area
- Number of tickets sold weekly 382
- Causes signed up 27